YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   GODDA COLLEGE GODDA

- Name of the Head of the institution   SRI SATISH CHANDRA PATHAK

- Designation   Principal (in- Charge)

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   9934891274

- Mobile No: 9934891274

- Registered e-mail   goddacollegegodda54@gmail.com

- Alternate e-mail   georgesxd@gmail.com

- Address   godda college, godda

- City/Town   godda

- State/UT   Jharkhand

- Pin Code   814133

2.Institutional status

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **Sido-Kanhu Murmu University, Dumka**

- Name of the IQAC Coordinator **George samuel Kisku**

- Phone No. **9123229411**

- Alternate phone No. **9973977763**

- Mobile **9123229411**

- IQAC e-mail address **iqacgcg1954@gmail.com**

- Alternate e-mail address **goddacollegegodda54@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1632290961.2164&form=Documents&field=Upload+File

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1650866389.8847&form=Documents&field=Upload+File

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.16**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC **15/05/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	**00**	**00**	**00**	**000**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year   `09`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Installation of Solar Panels in the HEI building 2. Feedback and grievance redressal process has been made easier for students by putting links to respective forms in the College Website. 3. Multiple plantation programs were conducted by IQAC. 4. Teachers Feedback system was created for better assessment and performance in teaching-learning and other processes. 5. College website was upgraded to meet quality standards set by NAAC.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Online mode of Education	Online Teaching-learning was conducted successfully during lockdown
2. Upgradation of College Website	The College Website was upgraded with important updates
3. AAA of the institution to be conducted	AAA of the HEI was successfully conducted
4. Plantation Program to be organised	Two plantation programs were successfully organised through NSS in collaboration with external bodies
5. Solar Panels to be installed	Solar Panels were installed by a Govt. organisation in the terrace
6. Certificate Course for students	Induction Meeting for Certificate Course by IGNOU was held through IQAC

13.Whether the AQAR was placed before statutory body?　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	01/10/2021

14.Whether institutional data submitted to AISHE

Part A	
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- Name of the statutory body

Name	Date of meeting(s)
Academic Council	01/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-2020	24/03/2020

15.Multidisciplinary / interdisciplinary

Yes:

BA, MA, BSc., MSc., BEd.

16.Academic bank of credits (ABC):

No.

Will start from the academic year 2022-2023 with the implementaion of NEP 2020 in the Coillege/Universiy.

17.Skill development:

NA

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NA

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All Departments have Course Outcomes and Subject Outcomes, also uploaded to HEI Website

20.Distance education/online education:

The HEI runs Distance Learning Study Center of IGNOU (Center Code 3601) in the premises (Godda College, Godda) since 2000.

(During Covid Lockdown, Teching-learning was temporarily shifted to online mode)

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**27**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2734**

File Description	Documents
Data Template	No File Uploaded

2.2	**2440**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**497**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**32**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**53**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**30**
Total number of Classrooms and Seminar halls	

4.2	**15**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**32**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the college is affiliated to Sido Kanhu Murmu University, the syllabus prescribed by the university is followed. As the choice based credit system is followed in all the courses, the students have the option of choosing papers based on their interest. As per the guidelines laid down by university and IQAC, the academic calendar has been prepared with the inclusion of all the departmental activities. Teachers are allocated papers based on their specialization in the subject and their experience of handling the particular paper. There is also an opportunity for the teachers to enhance their scope and subject knowledge by handling at least one new paper every semester. After taking into consideration number of working days available, all the five units are divided into topics which have to be completed by a stipulated deadline. Optimal utilization of working days is ensured by insisting regular attendance of staff and students. For effective curriculum delivery, apart from conventional teaching methods, such as chalk and black board and ICT enabled teaching, paper presentation by students are encouraged.Guest lectures are organized in every semester by the department level association for the benefit of students and staff members. Industrial visits are arranged every year especially for final year students to make them understand the recent advances in science and technology.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared taking into consideration the declared calendar of the affiliating university. This helps the institution to adhere to the schedule of the calendar effectively. The schedule

of two tests within the semester and Preliminary examination at its end is clearly mentioned in the Calendar for conduct of Continuous Internal Evaluation. Provision is also made during the planning the academic calendar for conduct of co-curricular

activities such as inauguration of subject associations, guest lectures and field visits and for extracurricular activities such as extension activities, sports, exhibitions and annual gathering. Teaching plan and its execution through daily notes help the Principal and Heads of Departments to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute is a constituent unit of Sido Kanhu Murmu University and the curriculum of the institute is prepared by the University.

However, various cells under the IQAC are active on these issues. The Ethics to be followed by students are stated on the website as Code of Conduct for students. The Code of conduct of the staff members has also been codified as a document. Conduct of programs related to dialogue on religion, education, science and society as well as extension activities for tree plantation, cleanliness and related issues are done. TheTraining and Placement Cell imbibes the required personality traits and business etiquette in the students as professional ethics.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

512

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1655878980.2037&form=Documents&field=Upload+File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4680

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1170

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special Programmes for Advanced Learners * Advanced learners are encouraged to make poster and PPT presentations. * Student seminars and symposiums are regularly organized. Advanced learners are motivated to take part in inter-collegiate competitions * Advanced learners are informed about competitive exams and career pathways.

* They are advised to go through standard reference books in the library. * They are encouraged to write model answers based on the University question paper. Special Programmes for Weak/ Slow Learners ? Remedial classes/ difficulty sessions/ extra and special classes are taken regularly. ? Detailed feedback is given to weak learners on their performance in unit tests, semester exams/ university practicals.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2734	**35**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences: · Students experience experientiallearning through related practicals. Also, field trips for science students facilitate observing and collecting data and specimens related to the subject, such as visits to forest areas, fish farms, agro parks, Legislatures, industries etc. ? Students are involved in interactive learning, problem-solving exercises, group discussions, seminars,quiz competitions, workshops,etc. ? The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online testing. ? Learning is made student-centric through project work, seminar presentations, and assignments. The College Library provides access to texts, reference books, e-booksalong with subscription to the N-LIST Database.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized use of ICT in teaching -learning through Smart Boards,Preparation of e- resources in various subjects in the form of PPTs, digital material, and top resource links has created a repository of knowledge, available to students in the College Website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://goddacollege.org/study-dashboard/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

403

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation was carried out for all classes for which University norms were strictly adhered. However certain innovative initiatives were undertaken by various departments. Innovative evaluation tools such as wall magazine assignments, Google formetc. are frequently used. Our departments have a continuous evaluation system that is characterized by Tutorials, Home Assignments, Practical, Projects and Presentations etc. to evaluate the students' performance at the department level. The examination committee of the college plans these examinations and gives suggestions for proper internal evaluation of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination Controller and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. A. Grievances related to college conducted examinations: At the college level, If any student feels that the marks given to him in any paper are not just, he or she can apply revaluation by remitting the fees to the college. The students should apply within a fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level. The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Teachers introduce the subject

to the Students adequately. Learning Outcomes of the Programs and Courses are observed and measured periodically. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. Demonstrate of thorough conceptual understanding in the core areas of all the subjects. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications. Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties. Locate existing scientific research relevant to a given topic, and evaluate its accuracy. Communicate the results of scientific work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools as needed

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1610450530.4910&form=Documents&field=Upload+File
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College is a constituent unit of Sido kanhu Murmu University, Dumka. We Offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Humanities and Science. For these programs and courses, the institute followed the curriculum designed by our university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the college and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been obsereved that the strength of the students as well as passing percentage of the students is increasing progressively.

Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last few years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

484

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1655878980.2037&form=Documents&field=Upload+File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate

in social service activities leading to their overall development. The college runs effectively three units of National Service Scheme. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandh, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Farmers meet etc. Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`00`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`0`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has beautiful and academic infrastructure . infrastructure of anyinstitution is acccountable for the academic environment. Our Institution is situated in a greenery i.e, there are several trees which gives oxygen rich environment to the students. It generates positiveenergy to the students.

Class rooms are very accommodable .Distance between bench as desk

in very comfortable to the students . There is close circuit (CCTV) camerain the class rooms. There is a classroom with smartboardfacility. Power Point presentation (PPT Facility) in also available to the students. Classes are regularly cleaned. If any function is to be organized in the college, it in arranged in a big hall. There is facility to accomodatemore that two hundred students at a time.

There is a separated science block in the premises. It is well planned. Laboratory facility for each faculty is separate .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://goddacollege.org/photo-gallery-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This institute believes that cultural activities and sports are part of the education. So, our institute has Cultural and sportive environment, these activities are not only for participation for the students it is also a criteria for asserment of students.

Actually cultural activities, sports arefor the overalldevelopment of the students. There is a cultural hall for the performance of their activities. cultural team participate not only of college level but also at university level and inter-university level. beside songs and dance, small plays are also directed here .

For the personality development of the students an debate society is also functionly here .English and Hindi both groups are ready always to participate of college as well as university level. Institution has a big ground for sports asnd athelets . Different games are regularly played in the ground. There is a team of cricket, football kabaddi and recently kho-kho team has has been formed. Winner of the athleticsevent girls and Boys also participate inUniversity level and get prizes.

Yoga is also organisedby our B.Ed department. Yoga trainer trains students from time to time group wise.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://goddacollege.org/photo-gallery-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)	

Library Management System a. Desktop with Monitor – Three (03) P. b. Server with Monitor – One (01) P. c. UPS Apc with battery d. Middle ware Application. e. Anti-Theft stickers, Generation of Spine Paper Lable &RFIDTag for Books – On. (10,000 Books) Ten thousand f. Library staff station – One(01) P. g. Two- EAS Pedestal Library Security Gate -One (01)P. h. Data Entry in Koha software – (10,000) Books

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has IT facilities which it maintains and continuously updates for its smooth and efficient functioning. There are 29 computers in the College. Newer computers with newer technology have been added for robust IT infrastructure of HEI. The new Computers have been connected to the college WiFi, and the OS of these computers get automatically updated via WiFi. the Internet connections are regularly checked and if needed they are upgraded in both dardware and data plan.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The HEI looks after the maintaining and utilizing of its physical, academic and support facilities through the College Staff Council, Development Committee, Purchase Committee and the RUSA Committee of the College. The College Staff Council conducts meetings on various agendas regarding maintenance and utilization of facilities and infrastructures. Policies are approved in these meetings to be executed for the betterment of the HEI. The Development Committee acts on the suggestions and policies made by the College Staff Council and looks after the repair and maintenance of various infrastructure of the College such as boundary walls, laboratories, books purchase, internet and Wifi and so on. It is on the approval of the Development Committee of the College that the Purchase Committee acts on purchase and expenditure for maintenance of physical, academic and support facilities of the HEI. The Purchase Committee of the College acts on the suggestions of the Development Committee. The Committee

decides on the items to be purchased and expenditures to be made. The Committee makes decisions on what items to purchase and makes sure that the items to be purchased meet relevant quality standards. The Purchase Committee, after its meetings, forwards the resolutions to the Principal so that the Principal can make decisions on the advice of the Committee.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2543

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student | **B. Any 3 of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

500

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There are two main bodies in college where student's participation is necessary for the proper development of the college. One is academic and the other is administrative. Academic activities mainly comprise curricular activities. In this field our college usually take the feedback of students onhow their education is delivered. Our students usually visit college library to advance their curricular knowledge. In fact our motive is to promote learning, personal growth and development. In extracurricular activities there are several wings like NSSandall the students of the college are the members. NSS wing of the college organize some social and philanthropic work. Sports like Football, Volleyball and cricket are organized by the college at university level programme. We believe that sports, culture and social work are the part of the education. Actually these activities meet the students' different challenges of life and to know how to solve it. These activities develop managing capacity among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

there is no registered alumni association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and

In tune with vision and mission of the institution.

To empower the tribal population of the region

there is a hostel facility available to the students.

They have been provided scholarship facility

provided by state government; College manages

the same time to time.

Institution is determined to provide equal

opportunity among the students.

It is also mentioned in the vision

and mission to ensure equity in higher educational

opportunity.

Opportunities have been

provided to the students for job in

campus by the placement Cell of the

institution.

'Sohrai' festival of santal and other cultural

activities is being organized by the institute to

promote regional culture.

Time to time quality assessment program of

all the segments of the college is ensured for

betterment of HEI.

Keeping this objective in mind,

the college provides concession in examination of

admission fees to students belonging to the

SC, ST, OBC and Differently abled Categories. Apart

from providing subject specific knowledge of

students, the college priorities furthering of aptitude

based knowledge of students of all programs so

that they are better ready for the competitive exam

after graduation/Post graduation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal in constellation with teachers council nominates
different committees for the running of institutions different
academic or related works at different levels . Committee are also
changed time to time as per their other necessary work - Following
are some cells&committees - (i) Admission Committee (ii)IQAC Cell
(iii) Library (iv) Anti-sexual harassment(v) Games Sports (vi)
Cultural Committee etc. Thesecommittees havefunctioned also as a
suggesting body giving its valuable and feasible suggestions to
the Principal. At regular intervals the IQAC has been providing
suggestions related to technical and secretarial services,
maintenance of infrastructure and other miscellaneous requirements
of the College. The IQAC also passed resolutions like making
provisions for students' feedback regarding timetable, maintenance
of timetable, laboratory conditions, library facilities and so on.
The RUSA Board of Governors as well as the Project Monitoring Unit
conduct meetings at regular intervals and advice the HEI
administration on maintenance of College infrastructure as and
when required, beautification of Departments, renovation of old
buildings, and ensuring security measures. Prioritizing
maintenance related work and prioritizing funds for the same is an
important aspect in the RUSA committee of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Library, ICT and Physical Infrastructure / Instrumentation These have been developed by the institution in assistance with University. Research and Development Individual and interdisciplinary research work is encouraged by the college and University regularly. Examination and Evaluation Regular semester examination are conducted by the University. Regular internal assessment by the department. Class test, Seminar, Debate are being regularly conducted by the department. Curriculum Development Though college is under SKM University so curriculum is designed and developed by University. It is communicated to the college time to time and after intersection with University, Principal and concern teacher convey it the students and their notice board and also sent to the departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal is the head of the institution and is involved in carrying out academic administration and management through well-established committees and bodies.

Staff Council: This body of the institute is responsible for the maintenance of standards of education, teaching and training, interdepartmental coordination, research, examinations and tests etc.

Finance Committee: The finance committee is entrusted with protecting and renewing the institution's resources and assisting the board fulfilling its financial responsibilities. The committee reviews and prepares budget proposal under the direction of the head of the institution which is forwarded to the Governing body for approval.

Internal Quality Assurance Cell (IQAC): The Internal Quality Assurance Cell (IQAC) was constituted for monitoring the quality parameters of the institution. . The IQAC Coordinator takes the responsibility of developing a system for conscious and consistent improvement in the overall performance of institute.

The appointments of permanent teachers are managed by the Jharkhand Public service Commission whereas the appointment of non-teaching staff is done by the Sido Kanhu Murmu University as per standard selection procedures. Contractual teaching faculty in various subjects have also been appointed in the college by the University following standard U.G.C guidelines.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Employees Provident Fund as (PF): Keeping in view the future safety of employees, the institute is pro-active towards PF of an employee as per PF rules.

2. Gratuity: Gratuity is applicable to every staff employed under permanent service.

3. Paid Maternity Leave: Under humanitarian grounds, the Institute provide paid maternity leaves to all female employees.

4. Encashment of Earn leave at the end of service: At the end of service of an employee, he/she can encash his/her earned leaves as per the rules of the University.

5. Salary credited timely to bank account of employee: The employee gets the salary on time every month through bank accounts only.

6. Medical leave encashment: Facility of encashment of balance medical leave to teaching and non-teaching at the end of service tenure.

7. Festival advance: The non-teaching staff can avail interest free festival advance repayable

in instalments on month basis.

8. As Institution has a multicultural environment in the campus,

the management ensures the celebration of all the festivals together.

9. Paid Summer, Winter and Puja Vacations for faculty members of the institute as per university holiday calendar published every year.

10. Faculty development programs (FDP) for faculty members as per need and opportunity.

11. Pension scheme for permanent faculty members and non-teaching staff as per university guidelines.

12.Paid Paternity Leave: Under humanitarian grounds, the Institute provide paid paternity leaves to all male employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`9`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal is one of the performance management tools that are widely used to measure the productivity of academic employees in different contexts.

High quality teaching is essential to improve student outcome and reduce gap in student achievement. The teacher appraisal system provides teacher with meaningful appraisals that encourage professional learning and growth. The process is designed to foster teacher development and identify opportunities for additional support where required. By helping teachers achieve their full potential, the performance appraisal process represents one element of our institution's vision of achieving high level of student performance.

Performance appraisal for teaching staff

The faculty appraisal is undertaken with following objectives:

1. **To assist teachers in their professional development and career planning.**
2. **To assist teachers to reflect about their potential and to carry out their duties more**
3.
4. **To provide feedback to staff about their behaviour, attitudes, skills or subject expertise.**
5. **To recognise the achievements of teachers and help them to identify ways of**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

HEI has not been regularly able to conduct financial audits. The HEI has sent letter to the University regarding the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Godda College, Godda mobilises its funds received mainly from State government and University Grants Commission (UGC) on various Heads of Expenditures. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the college. Each and every amount of fund received from State government is managed in accordance with approval of various statutory committees constituted by the college time to time for efficient use of funds/grants received from government. The College administration follows optimal transparency in use of funds. Along with this, the college also gets funds and grants from Rashtriya Uchchatar Shiksha Abhiyan (RUSA) and Corporate Social Responsibility (CSR) from corporate houses like Eastern Coalfield Limited (ECL) and Adani Foundation. Grants received from RUSA are mainly absorbed in building infrastructure, procurement of furniture, installation of smart classroom, office utilities and renovation of existing buildings. Funds received from ECL and Adani Foundation has been utilized for various developmental needs of the student residential places and construction of the college entrance gate. The college is in constant persuasion with the district administration and corporate sectors to enhance budget allocation to this a better place to study and reside for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC sent constant reminders via noticesto the concerned membersfor regularising the submission of AQARyear 2017-18, 2018-19, 2019-20. IQAC tookresolutions to upload and update AQARon the college website. IQAC ensured uploading of student data including number of admissions, total number of students who appeared for the examination, total number of students who passed the examination on the college website. IQAC reconstituted itself strictly adhering to the guidelines provided by NAAC , adding members asmanagement officer, administrative officer, member from local society, student, alumni, Trust/NGO, and industralistin

order to ensure institutionalization of strategies and processes for quality assurance. IQAC along with NAAC committee proposed upgradation of library, regularizing publishing of college magazine, and re-starting subscription to INFLIBNET following which INFLIBNET subscription was renewed.

File Description	Documents
Paste link for additional information	https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1632290961.2164&form=Documents&field=Upload+File
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of Godda College, Godda has system of review of its teaching-learning process mainly through Feedback forms and reviews/discussions in meetings of relevant Cells/Committees. IQAC has facilitated online feedback of teaching-learning process from students through links provided in HEI official website. Feedback for review of teaching-learning process is also taken from Professors through Google Forms. All these feedbacks are taken into consideration while having reviews of teaching-learning processes in meetings of relevant Committees such as the Staff Council.

File Description	Documents
Paste link for additional information	https://goddacollege.org/wp-admin/admin-ajax.php?action=cfdb-file&s=1655878980.2037&form=Documents&field=Upload+File
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit	D. Any 1 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An anti-sexual harassment committee was formed to ensure that any kind of sex offence could be promptly reported and the concerned committee may initiate required action. Apart from an anti-sexual harassment committee the college also maintains an active Women's Cell, an Anti-ragging Committee and a Grievance Redressal Cell in order to address various issues of its students especially girl students currently studying in the college. Based on an IQAC meeting held on 21.01.21, the college website was equipped with online links where students to could file their grievances and submit their feedback regarding the management of college. In order to further gender sensitization, the college ensured organization of awareness programmes about gender equity. International Women's Day is annually celebrated and the day is used as a forum for opening discussions around gender equity, women safety, measures that are required for ensuring a healthy environment for girl students in the college. IQAC passed resolutions to allot college fund for construction of girls' common room and a girls' hostel. The college sent its list of requirements to the university for allotment of Nirbhaya Fund that would be used for upgradation of amenities for the girl students of the college.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	[there is a women's cell and also anti-sexual harassment cell in the college](#)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are specific facilities for waste processing, for example segregated waste is collected from source and non-biodegradable waste is sent for processing through the college's tie-up with Aakanksha Godda Waste Management Ltd. It is a Limited Liability Partnership firm which collects non-biodegradable waste like plastic and recycles it which is used in road construction. The college provides specific facilities for Processing of biodegradable solid waste like converting waste to compost and/or Waste to Energy with the help of dumping sites that are available in the college campus. Biodegradable waste is sent to compost facility for converting into compost which forms a valuable resource to support agriculture. The run-off rain water from the land does not enter the solid waste storage and processing area. There is no stagnation of rain water in the Site. The college campus provides a vegetative cover for Control of Groundwater Water Quality and promote rain water harvesting. The college encourages segregation of recyclable materials and recycling of constituents to the extent possible for various applications based

on cost-effectiveness. The college administration holds regular
meetings to decide the roadmap for waste management based on these
six factors; Prevention; Minimization; reuse, recycling; recovery,
utilization including co-processing; safe disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The HEI continuously works in the direction of fulfilling its objective of providing assistance to all its underprivileged students and make the campus atmosphere inclusive of all people irrespective of their community, caste, class or creed. The institution encourages cultural exchange amongst students through celebrating regional festivals and days of national importance. The college hostel conducts annual celebration of Sohrai, the traditional festival of the Santhal tribe in the month of January. The students and teachers also come together to celebrate Saraswati Puja in the campus. Apart from such festivals, the college also sends its students to participate in various inter-college cultural competitions. Students of the college represented forms of folk dance, folk song and various other art forms of Godda region during the celebration of Santhal Hul Divas on 30thJune, 2021. During the celebration of 75th Independence Day, the students of the college also participated in inter-college level program conducted by the Sido Kanhu Murmu University as part of the celebrations of Azadi ka Amrit Mahotsav in which students were encouraged to deliver speeches about India's struggle for independence, the role of solidarity and the contribution of the people of Jharkhand in furthering the cause of independence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college administration maintains a code of conduct handbook for its stakeholders to keep them sufficiently aware of their obligations towards the institution, their duties and responsibilities as a member of the institution. There are various committees like Grievance Redressal Cell, Anti-sexual Harassment Cell, Women's Committee, formed which look after the task of sensitization of students and employees towards their rights and

duties. Departmental and college level academic and cultural competitions and discussion forums are created by teachers on such occasions like Voter's Day, International Women's Day, Independence Day, Gandhi Jayanti, Constitution Day, Santhal Hul Diwas etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**E. None of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The HEI continuously works in the direction of fulfilling its objective of inculcating values of service and national duty in its students and make the campus atmosphere inclusive of all people irrespective of their community, caste, class or creed. For

this purpose, the institution celebrates and organizes national and international commemorative days, events and festivals. It encourages discussions amongst students through conducting several competitions like speech competition, debate competition, quiz etc. on occasion of National Youth Day celebrated on 12th January, International Women's Day celebrated on 08th March every year, Independence Day, and Gandhi Jayanti. The institution encourages cultural exchange amongst students through celebrating regional festivals. The college hostel conducts annual celebration of Sohrai, the traditional festival of the Santhal tribe in the month of January. The students and teachers also come together to celebrate Saraswati Puja in the campus. Apart from such festivals, the college also sends its students to participate in various inter-college cultural competitions. Students of the college represented forms of folk dance, folk song and various other art forms of Godda region during the celebration of Santhal Hul Divas on 30thJune, 2021. The college has also been encouraging practicing of yoga amongst its students and teachers by making them aware of the benefits of yoga and organizing yog shivirs on the occasion of Yog Divas every year on 21st June.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES 2020-2021

Best Practice – 01

1. Title of the practice: Strengthening online mode of teaching-evaluation.

2. The context that required the initiation of the practice

Due to the Covid-19 pandemic, the nation went into 'total lockdown' on 15th March 2020. All educational institutions in the country were closed, and as a result classes had come to a halt. Godda College, Godda thus took up online mode of teaching and evaluation so that the process of teaching-learning and evaluation goes on unhindered. After a successful launch of online academic activity, the HEI in the next year looked to improve upon the practice.

3. Objectives of the practice

The objectives of the Practice are:

a) To maintain the continuity of learning among students of the HEI.

b) To improve the quality of online teaching-learning and evaluation.

c) To make sure that the academic pace of the students is maintained in order to prevent loss of academic-career time/year by the students.

4. The Practice

The College had, last year, set up LMS system in the college website. The teachers used their LMS accounts to impart learning videos, texts and presentations with greater skill, effectiveness and efficiency as they had now got accustomed to this online mode. Online classes were taken through live video meets, PDF notes, online presentations and so on.

Besides taking classes, evaluation of the students was done through assignments, online tests and so on. These evaluations were also part of internal examinations under CBCS system of HEI education.

5. Obstacles faced if any and strategies adopted to overcome them

The obstacle of digital illiteracy was minimum at the second year of online teaching-evaluation. The professors had now equipped themselves with adequate competence to conduct Zoom meetings, make and share PDFs and so on.

The obstacle of digital gap among the students of the HEI was visible to some degree. Many students come to the College from

rural areas. These areas have low network. Also, many students are financially not well off to afford a smartphone. Due to this, their attendance in online classes was wanting. The professors contacted the students and motivated them to look beyond excuses and come up with arrangements. These students used various means such as borrowing smartphones for online class hours and going to high network areas during online class hours and so on. This helped increase attendance of students up to certain measures. The College LMS also became a data centre for online teaching materials so that students who could not attend online classes in real-time can access related teaching materials at a later time when they are able.

6. Impact of the practice

The practice of online teaching bore great results for teaching as well as assessment/evaluation processes. The teaching learning process ran smoothly unhindered even during the pandemic. students received teaching materials and lessons without fail. Due to this, they performed well in their internal evaluations and examinations and came out with flying colours in their respective semester exams. The result of the students was bereft of any negative impact of the Covid 19 pandemic, all because of the online mode of teaching-learning process adopted by the College. The students also got to academically progress without delay, as was seen where final year students such as UG batch 2017-2020 graduated in the year 2020 itself without delay.

7. Resources required

To implement the method of online teaching and evaluation, the College built a Learning Management System (LMS) in its website where professors could post their online teaching materials. The College also saw to it that Wi-Fi with high internet speed was installed at certain rooms from where taking online classes would be possible for those that need it. The computers of the college were also made ready for this purpose. The smartphones of professors were also resources where they conducted online academic processes through WhatsApp, Telegram and so on. Many professors also made the use of computers for creating notes in PDF, PPT and so on. Video recording devices were also purchased and brought into use by several other professors.

Best Practice – 02

1. Title of the practice: Plantation in the College Campus.

2. The context that required the initiation of the practice

Godda College, Godda has a vast campus with lot of open space. However, plantation at this space is mostly wild shrubs; this called for plantation of tress which would add to the floral diversity of the HEI campus. This plantation would ensure the campus has medicinal trees/plants and trees/plants of other value. Also, planting trees would increase shade areas for summer, and it would make the campus more beautiful, thereby attracting students to the campus.

3. Objectives of the practice

The objectives of the Practice are:

a) To make use of empty, unused spaces of the vast campus.

b) To make medicinal and other useful plants available in the HEI.

c) To add to the floral diversity of the HEI campus.

d) To increase shade areas for summer.

e) To make the campus more beautiful.

4. The Practice

The IQAC connected with two organisations, Gayatri Pariwar; and the Dainik Jagran Group for plantation programmes in the College. The date of 13-07-2021 was fixed for plantation programme by Gayatri Pariwar, and the date for the plantation programme by Dainik Jagran group was fixed to be 18-07-2021.

On 13-07-2021, Gayatri Pariwar in collaboration with Eco-club and NSS units 1&2 of the college organised a plantation drive in the campus, planting trees at strategic places. Similarly, on 18-07-2021, The Dainik Jagran Group with IQAC and NSS units of the College organised a plantation drive.

5. Obstacles faced if any and strategies adopted to overcome them

No major obstacles were faced in conducting the Best Practices. There was a concern as to the attendance of students in the Programme; however, students of NSS and Eco-Club came in time for

the Programmes and participated actively in the drive.

6. Impact of the practice

The campus got an addition of many useful trees and added to the greenery. The students involved also exhibited enthusiasm and there was a spirit of closeness with the College among students of the students involved in the plantation drives.

7. Resources required

The resources required for the two plantation drives were not much. Human resource was provided by the NSS unit, BEd Department, Eco Club and other enthusiastic volunteers of the College. The Trees required were provided by the Department of Botany and collaborating external bodies.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision-mission statement of Godda College, Godda contains the following point as part of its vision and mission:

- To inculcate values of competence, compassion, conscience and co-operation amongst students, teachers and non-teaching staffs associated with the institution.

Based on above points, the HEI conducted two Plantation Programmes in the College campus to instill values of compassion, conscience and co-operation in its students. The first Plantation drive was done on 13-07-2021 by NSS and Eco-club of the HEI in collaboration with Gayatri Pariwar. The second Plantation drive was organized on 18-07-2021 by IQAC &NSS of the College in collaboration with the Dainik Jagran Group. The program was successful as it saw increased in useful trees in the campus and saw enthusiastic participation by students.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for Academic Year 2021-2022

1. **To prepare good-quality documentation such as SSR etc. for Cycle-II of NAAC Accreditation.**
2. **To successfully conduct Green Audit.**
3. **To conduct more programs through units of HEI such as NSS, Women's Cell etc.**
4. **To make NAAC visit for Cycle-II of accreditation successful with commendable CGPA.**