

**REPORT ON THE
ACADEMIC AND ADMINISTRATIVE AUDIT
FOR THE YEAR 2020-21**

**OF
GODDA COLLEGE, GODDA
DIST-GODDA -814133**

DATE :-

WEDNESDAY, September, 29-2021

Thursday, September, 30-2021

Friday, October, 1st -2021

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Schedule for academic Audit.

Day-1 Wednesday, September 29, 2021

Time	Schedule	Venue
1.00 pm	Introductory Meeting	Principal's Office
2.30 pm	Meeting with Faculty Members B.ed	Deptt.Of Education

Day-II Thursday, September -30th 2021 Department Visit.

Time	Department	Venue	Time	Department	Venue
11.00 AM	Physics	Sc.Block	11.15 AM	Chemistry	Sc.Block
11.30 AM	Zoology	Sc.Block	11.45 AM	Botany	Sc.Block
12.00 AM	Mathematics	Arts Block	12.15 AM	Anthropology	Arts Block
12.30 AM	History	Arts Block	12.45 AM	Pol.Sc	Arts Block
1.00 PM	LUNCH				
2.00 PM	Psychology	Arts Block	02.15 PM	Geography	Arts Block
2.30 PM	Santali	Arts Block	2.45 PM	English	Arts Block
3.00 PM	Urdu	Arts Block	3.15 PM	Persian	Arts Block
3.30 PM	Sociology	Arts Block	3.45 PM	Hindi	Arts Block
4.00 PM	Philosophy	Arts Block			

Day-III Friday 1st October 2021

Time	Schedule	Venue
11.00 AM	Meeting With Student Representative	Room No-20
11.30 AM	Meeting With Examination Controller	Control Room
12.00 AM	Meeting With Support Staff	Room No-20
12.30 AM	Meeting With N.S.S Volunteers .	Room No-20

1. INTRODUCTION :-

Godda college was, with regular effort of freedom fighters and educationist, established on 15th August 1954. The name of the some of the founder member are- late Pd . Buddhinath Jha Kairav ,Jaykant Dubey, Shri Bhagwat Jha Azad, late Shri Sagar Mohan Pathak, Sri Prithavi Chandra Kisku, late Shri Chunka Hembrom, Shri Halder Sahay and Shri Jagdish Narayan Mandal . Before 1960 Godda college was functioning under Bihar University, After 1960 it came under Bhagalpur University. On 23 October 1959 old exiting Arts block building was inaugurated by late Shrimati Indira Gandhi. On 27 February 1976 this college was made constituent. In the year 1991 Sidhu Kanhu University was bifurcated from Bhagalpur University and now Godda college comes under Sidhu Kanhu Murmu University Dumka.

Through the distinctiveness as an academic institution over a long period of time, the authorities of the college believes in continuous improvement of this academic institution. Godda college for the first time was evaluated by NAAC in 2017 and it was awarded grade B score and has obtained a score of 2.16 CGPA on a scale of 4 . Therefore the authorities in line with one of its mission to raise the realm of a good to great to greater through continuous quality assessment have voluntary started the academic audit since 2016 to look into its strength and weakness and identity the scope of further improvement.

2. THE AUDIT COMMITTEE :-

On sep 22,2021 Godda college Godda constituted a four member committee to conduct on academic and administrative audit of the college. The audit committee is comprised of the following persons.

- (1) Dr. Rajesh Kumar Chaudhary- Co-ordinator, department of Anthropology.
- (2) Dr Vivekanand Singh –member, department of Physics.
- (3) Dr Manish Kumar Dubey- member, department of Zoology.
- (4) Shri Basuki Nath Dham- member, department of Education.
- (5) Shri Balmukund Dubey- member, Head clerk.

3. Objective and scope of the audit:-

The principal of the college Sri Satish Chandra Pathak at a preliminary meeting held on 23/09/2021 with the members, outline the objectives of the academic audit as an independent assessment of the college by the members comprising the above person. Accordingly, the audit team decided to into the prevailing situation at the college, along the aspect in course of the audit.

4. Scope :-

- Methodology of the teaching and learning for the different courses run by the college.
- Functioning of the laboratories and computer facilities
- Examination and evaluation system
- Activities of the internal quality assurance cell
- Library and research facility and sports office.

- Outreach programs conducted by the college including the NCC and NSS program.
- Aluminise and their contribution to the college.
- Opportunity and scope of improvements in the major functional areas.
- The team is empowered and expected to express various views and give suggestion for improvement of the system being followed by the college .

5. Methodology:

At the meeting (held on 29/09/2021) with the principal, coordinator IQ AC, coordinator audit and other member of the audit committee a presentation was made by the coordinator of audit committee which give general and broad profile to the facilities and activities of the college. The new facility is added also found mention. The audit team visited the various department and facilities for brief interaction, the student of the department, strengths and support staff, visit to the computers specially the library and some of the other facilities of the college, arranged by the college to enable audit committee to acquire relevant first hand information.

Based on the information data gathered from the available documents and interaction accorded with the different component of the institution the audit committee has made a sincere endeavour to put formed certain views, observation and recommendation in the body of this report with expectation that this recommendation when implemented with best the interest of the college intended.

6. Brief profile of the college:

The college was founded on 15th August 1954 and was initially affiliated to Bihar University, Since its establishment the college has made remarkable improvement in the field of education in India over 65 years of its existence. Based on the commitment care and service preparing men and women for others division of Godda college is to promote a society based on love freedom liberty justice and equality. It is living up to its value statement of providing education with human face.

7. Awards and accolades:-

While reputation has grown over the years formal reorganization comes in 2017 from the national assessment accreditation council (NAAC) as a B grade college. The college has earned the following status over since its establishment.

- In the year 1976 the college was made constituent.
- In the year 1987 post graduation courses were introduced in all science subjects and in a few arts subject.
- College has procured several award in inter College and inter University meet.
- In the year 2017 college was awarded B grade with a CGPA of 2.16 by NAAC.

8. Campus buildings and infrastructure :-

Godda college is situated in huge and massive campus of nearly 36 acres of land. It is situated near 3 km south of district headquarter but the boundary wall is provided to only eastern and front side of the college which have a iron gate . The old building for the arts block of the college was constructed in the year 1979 which accommodates the administrative block and all the arts department. The science block is relatively new and situated outside the arts block .Department of Education is also situated outside the old arts block which offered two years B.Ed course. A newly constructed library with all facilities to the staff and students is also situated outside the arts block.

Godda college all together have more than 30 rooms of different size and shape Out of these, 13 rooms are used for the examination purpose. Before the Pandemic the college have the capacity to accommodate more than 1300 examinees simultaneously for the examination but usually nearly 500 examiners are accommodated at the time for this purpose. All the rooms of the colleges are electrified and bulbs and fans have been provided to each and every room. Recently solar panels have been installed on the rooftop of the old arts block to provide solar power energy.

There are all together four hostels situated inside the college campus. One is exclusively for the scheduled tribe student one is for schedule caste students and one is for OBC students and a separate hostel is also provided to the students of minority community which is for some reason or other not being used. All these hostels can accommodate nearly 700 student and being run and maintained by the Welfare Department of Godda district

A Football cum Cricket ground is also there in college. The college auditorium is situated at one of the corner . Beside the other facilities include a basketball court ,a cycle and a motor cycle stand cum shed .A post office is also working in the old library building .

9. Admission process :-

Admission time usually starts in the mid of June and beginning of July .Any students can apply for admission in Godda college for intermediate, graduation and post graduation by opening chancellor portal. After that the University send the list of selected students to the college for admission. Seats for ST, SC, OBC applicants are reserved.

10. Courses offered :-

The courses offered by the college in three different stream Science, Arts and B.Ed are given in the following table. Some of subjects are having post graduate teaching facilities those may be included Hindi, Mathematics ,Persian,Philoshphy, Political Science , Zoology, Botany, Physics and Chemistry. Graduate courses offered in different subjects. But it is of three years duration while postgraduate courses are of 2 year duration. Choised Based Credit System CBCS semester system has been started by the university in the year 2012.

Departments in college.	
Steam	Programme
Science	M.Sc, B.Sc Physics
	M.Sc, B.Sc Chemistry
	M.Sc, B.Sc Zoology
	M.Sc, B.Sc Botany
	M.Sc,, B.Sc Mathematics.
Arts	M.A , B.A Hindi
	M.A , B.A Political Science
	M.A , B.A Philosophy
	M.A , B.A Persian
	B.A Anthropology
	B.A Economics
	B.A Sociology
	B.A English
	B.A Geography
	B.A Santali
	B.A Psychology
	B.A Urdu.
B.Ed	Bachelor Of Education

11. Teaching Staff and faculty members.
Godda College Godda

S.no	Name of the Subject	Sanctioned Post	Postion		Still Vacant
			Regular	Contractual	
1	Principal	01			
2	Philosophy	03	01		02
3	Hindi	04	02		02
4	english	04	01	02	03
5	Urdu	02			02
6	Santhali	01		01	01
7	Persian	00			00
8	Physics	05	02		03
9	Chemistry	06	02	01	04
10	Zoology	04	02	01	02
11	Botany	03	01		02
12	Mathematics	04	01		03
13	Political Science	04	02		02
14	Economics	03	02		01
15	Sociology	02		02	02
16	Psychology	02	02		00
17	Anthropology	02	01		01
18	Geography	02		02	02
19	History	01	01		
Total -		52	20	09	31

12. Students Strength

	<u>2019-21</u>	<u>2020-22</u>
Intermediate Arts	508	502
Intermediate Science	230	343

	<u>2019-21</u>	<u>2020-22</u>
Bachellor Of Arts	435	711
	150	240

	<u>2019-21</u>	<u>2020-22</u>
B.ed	100	100

Master Of Arts /Science

	<u>2019-21</u>	<u>2020-22</u>
(1) Hindi	93	59
(2) Pol.Science	30	59
(3) Economics	28	28
(4) Persian	02	
(5) Philosophy		01
(6) Physics	30	29
(7) Chemistry	09	09
(8) Zoology	19	42
(9) Mathematics	37	57

13. DEPARTMENT VISITS

Physics department visit

- Fewer apparatus in lab.
- No material chemical in lab.
- Poor infrastructure.
- Doors and windows need repairing.
- College Bell is not heard at time.

Chemistry department visit

- Fewer apparatus in lab.
- No material chemical in lab.
- Poor infrastructure.
- No Seminar Library.
- Poor Maintenance.

Zoology Department Visit.

- Fewer apparatus in lab.
- No material chemical in lab.
- Poor infrastructure.
- No Seminar Library.
- Poor Maintenance

Botany Department Visit.

- Fewer apparatus in lab.
- Fewer No of students.
- No material chemical in lab.
- Poor infrastructure.
- Electricity Problem.
- Smart class With audio visual lacking.
- Poor maintenance

Mathematics Department Visit.

- No seminar Library.
- Lack of teaching and non teaching staff.
- Lack regular cleaning.
- Poor infrastructure.

Hindi Department Visit.

- Students remains absent from classroom.
- Less number of classrooms provided.
- Department heads lacks own chamber.
- P.G teaching no seminar library.
- Fewer numbers of staff.

English Department Visit.

- No classroom provided
- No Fan, No table, No Electricity.
- No PG Teaching.
- Poor maintenance of classroom.
- Lack regular cleaning.

Geography Department Visit.

- No PG Teaching.
- All Teachers are on Part Time.
- Poor infrastructure.
- No Seminar Library.
- Poor Maintenance

Anthropology Department Visit.

- No PG Teaching.
- No classroom provided to department.
- Fewer numbers of students in dep't.
- No laboratory facility.
- No honours teaching has been introduced.

Santali Department Visit.

- Shortage of students.
- Insufficient infrastructure.
- Department lacks rooms
- Need for more staff
- No class room provided

Sociology Department Visit.

- Lacking black board on proper position.
- Fewer numbers of students.
- Fewer no of staff.
- No PG facilities.
- Lack classroom facilities.

Persian Department Visit.

- Fewer numbers of students.
- Fewer no of staff.
- No U G facilities.
- Lack classroom facilities.
- No head chamber.

Urdu Department Visit.

- Fewer numbers of students.
- Fewer no of staff.
- No P.G facilities.
- Lack classroom facilities.

B.ed Department Visit.

- All teachers work on part time basis.
- No seminar library.
- Poor infrastructure.
- Fewer no of staff.
- College bell not heard at time .

Psychology Department Visit.

- Fewer numbers of students.
- Fewer no of staff.
- No P.G facilities.
- Lack classroom facilities.
- Need maintenance.

Pol . Sc. Department Visit.

- No seminar library.
- Fewer no of staff.
- Poor infrastructure.

Economics Department Visit.

- Lack audio visual smart classroom.
- No Fan, No table, No Electricity.
- Student bench desk ratio is less.
- No PG Teaching.
- Poor Maintenance Of Classroom.
- Lack Regular Cleaning.

14. Views of college Authority -Principal

- Shortage of teaching and non-teaching staff
- In the meeting of development council, the members from University should come forward to attain it.
- For the purpose of saving college from in encroachment and stealing activities the boundary wall is a must for the college. For this the higher authorities situated at Ranchi have already written to Deputy Commissioner of Godda but no action has been taken yet.
- The present system of examination prevailing in the college and university is not bearing fruits.
- Promotion of teaching and non-teaching staff is a problem for college. Non teaching staffs are still getting their salary at 6th pay scale.

15. Main findings of the audit team.

Godda college has made tremendous progress and development since its inspection and establishment in 1954. This college was made constituted in the year 1976. In the year 1984 the team education department government of Bihar through its letter granted permission for teaching of Anthropology, Geography ,Biology, Psychology, Santali and also sanctioned two post each of teaching and non-teaching employees for all these subjects on the year 1987. Post graduate teaching where started in physics chemistry Biology ,Botany Mathematics ,Hindi ,Political Science optional and philosophy subject. Department of education for B.ed courses was started functioning in 2006

The college has nearly 2500 students enrolled to its registered in different stream and subject. The pass percentage of the college is more than 80%. Some of the students of this college used to secure position and rank in the University examination. Some students also quality for the merit list of different competitive examination. In the year 2017 this college was awarded B grade by the team of NAAC with a score of 2.16 CGPA on a total score of 4. Recently arrangements have been made for solar panel to supply solar power energy to the college. The college is also having Wi-Fi connectivity for uninterrupted internet facilities. Separate science block buildings and separate department of education for B.ed classes has already been constructed. A library building has been constructed which is also relatively new building.

16. Main committees of Godda college.

- (1) Development committee
- (2) Academic and administrative audit committee
- (3) RUSA cell committee.
- (4) Board of governor.
- (5) Committee of monitoring
- (6) NAAC and IQAC
- (7) Grievance and Redressal Cell.
- (8) Purchase committee
- (9) Library advisory committee
- (10) Career counselling committee
- (11) Women cell
- (12) Financial audit committee
- (13) Green audit committee
- (14) Admission committee
- (15) B.Ed committee
- (16) Anti ragging committee
- (17) Debate competition committee
- (18) Research cell
- (19) Media incharge
- (20) Placement cell
- (21) Arts and cultural committee
- (22) Sports games and yoga committee
- (23) Alumni committee
- (24) Journal
- (25) EBSB
- (26) Instrument testing committee
- (27) Intermediate committee
- (28) Prospectus committee
- (29) Youth gardening eco club
- (30) Anti sexual harassment cell.

17. Problems persisting in the college

- (1) The distribution of syllabus is an uneven.
- (2) Student wants scope for more interaction and discussion with the teacher.
- (3) The stretch between exams is too long, it prevents other activity.
- (4) Career counselling is required.
- (5) Instrument and reagents are inadequate.
- (6) More practical is preferable in 4th and 5th semester.
- (7) Fees structure is too high for poor and downtrodden students.
- (8) One semester should be focused on research.
- (9) No canteen facilities.
- (10) No transport facilities
- (11) Inadequate fan and lights are provided to the classroom.
- (12) No Vocational courses.
- (13) No placement cell no NCC in the college.
- (14) U.G.C arears or not getting cleared.
- (15) New teachers are not getting pension and PF facilities.
- (16) No HR department in college thereby immense work pressure.
- (17) Insufficient number of teaching staff as compared to student strength.
- (18) No arrangement for the medical emergency for staff and students on time.
- (19) No alumni association.

18. Suggestion and Recommendation for development & betterment of college.

- (1) Classes should be made tutorial based.
- (2) Gas plants should be made within college premises.
- (3) Canteen should be open for refreshment of student and staff.
- (4) More smart lecture theatre with gallery facilities should be provided to the college.
- (5) Restart the election of student union.
- (6) Boundary wall should be constructed through the 36 acre campus of the college.
- (7) National Cadet Corps NCC should restart functioning.
- (8) College campus should be made greenery oriented as plantation of trees and garden should be made.
- (9) Toilet should be cleaned on regular basis.
- (10) Drinking water availability should be provided throughout the college.
- (11) Job oriented like vocational courses should be included in the college curriculum.
- (12) Placement cell should be started with initiative to provide jobs to the graduate student.
- (13) More posts should be created for teaching and non teaching employees and vacant post should immediately be filled.
- (14) Teacher should impart quality education among the students. For this they should come full prepare in the class.

18. General conclusion

Godda college was initiated and established by the effort of freedom fighter in the year 1954. Arts building or the main building of the college was inaugurated by Indira Gandhi in the year 1959. This college was made constituent college in the year 1974. In the year 1987 for the first time post graduate teaching was started in 9 different arts and science subjects.

The college is situated nearly 3 km away from the district headquarter Godda. It is a be consisting of 36 acres of land, the college is co education institute and it has nearly 2,500 students enroll to its register. The pass percentage of the college is more than 80% this policy is a constituent college of Siddhu Kanhu Murmu University Dumka. Which is situated nearly 80 km from godda in the year 1970 for the first time this college was evaluated by the and ac team and awarded B grade with a score of 2.16 on a total score of in addition to that the following general conclusion may be ascertained:-

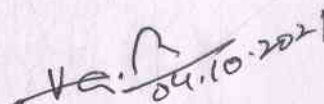
- The teaching and non-teaching staff are really happy with their work condition however they are heavily bundned with their respective work .
- Student discipline is good.
- Stand out as an institution of academic excellence.

20. Gratitude.

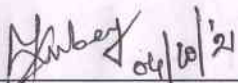
The committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the college authorities for being invited to conduct audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their whole hearted cooperation along with the hospitality that has been extended to them during the audit conducted over three days.



Dr Rajesh Kr.Chaudhary



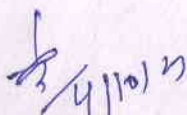
Dr. Viveka Nand Singh.




Dr.Manish Kr .Dubey



Sri Basukinath Jha



Sri Bal Mukund Dubey



Sri Satish Chandra Pathak

Principal

Godda College, Godda

Date:-